

DDO

ODP-81-1223  
21 September 1981

MEMORANDUM FOR: Chief, Information Management Staff, DDO  
VIA : Acting Director of Data Processing 25X1  
FROM : [redacted]  
SUBJECT : Chief, Systems Programming Division, ODP  
Assistance to the Office of Development  
and Engineering

1. This memo serves to document my request for approval of  
an allocation of a portion of the [redacted] maintenance contract  
funds to provide assistance for the Office of Development and  
Engineering. 25X1

2. In mid August, OD&E requested the assistance of ODP to  
perform an evaluation of a classified system which has been  
experiencing performance problems. The analysis required certain  
systems knowledge which is not available in ODP, and it was ascer-  
tained that an individual in the [redacted] working on  
similar equipment for the [redacted] project, possessed the needed  
skills. The individual, [redacted] already possessed  
an Agency clearance, and was provided with Project Clearances. 25X1 25X1 25X1

3. We determined that there existed a contract between the  
Agency and [redacted] which had unspent funds. The required tasks under  
this contract have been satisfied, and no additional expenditures  
against the contract are anticipated. Since this contract was  
funded by the DDO, your permission was required to allocate funds  
for the new requirement. Upon receipt of your verbal approval, the  
contract was amended to reflect an additional task covering the  
required consultation activities.

4. Please accept my thanks for your assistance in this activity. By virtue of your cooperation, we were able to provide a valuable service to a highly critical project.

/s/ signed

[Redacted]

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SPD/ODP [Redacted]

(2] Sept 81)

Distribution:

25X1

0 - Adse  
1 - [Redacted] SAFE  
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1 - O/D/ODP  
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